

---

|                |                                                                                                                                                                                        |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Meeting        | Cabinet Resources Committee                                                                                                                                                            |
| Date           | 20 <sup>th</sup> June 2012                                                                                                                                                             |
| <b>Subject</b> | <b>Contract Procurement Plan</b>                                                                                                                                                       |
| Report of      | Cabinet Member for Resources and Performance                                                                                                                                           |
| Summary        | This report sets out the detail of planned contract procurement activity for the financial year 2012/2013 for approval and the first draft of a plan for the following financial year. |

---

|                                             |                                                                                                                                |
|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| Officer Contributors                        | Lesley Meeks, Assistant Director of Commercial Assurance, Haroon J Khan, Business Analyst (Commercial Services)                |
| Status (public or exempt)                   | Public                                                                                                                         |
| Wards Affected                              | All                                                                                                                            |
| Key Decision                                | Yes                                                                                                                            |
| Reason for urgency / exemption from call-in | Not applicable                                                                                                                 |
| Function of                                 | Executive                                                                                                                      |
| Enclosures                                  | Appendix 1 – Procurement activity by service area for 2012/13<br>Appendix 2 – Procurement activity by service area for 2013/14 |
| Contact for Further Information:            | Lesley Meeks, Assistant Director of Commercial Assurance, 020 8359 7202<br>Haroon J Khan, Business Analyst, 0208359 2098       |

## **1. RECOMMENDATIONS**

- 1.1 That approval be given for Officers to proceed with the contract procurement activity for the 2012/13 financial year as set out in the Appendix 1 and Appendix 2 to this report subject to budget availability.**
- 1.2 The provisional procurement activity for future years be noted.**

## **2. RELEVANT PREVIOUS DECISIONS**

- 2.1 Cabinet, 23 February 2009, Item 6 (Council Budget & Council Tax Reports, 2008/09)
- 2.2 Council, 3 March 2009, Decision 178 (Report of Cabinet 23 February 2009, Council Budget & Council Tax Reports, 2008/09)
- 2.3 Cabinet, 22 February 2010, Item 6 (Budget & Council Tax Reports, 2009/10)
- 2.4 Council, 2 March 2010, Decision 145 (Report of Cabinet 22 February 2010, Council Budget & Council Tax Reports, 2009/10)
- 2.5 Cabinet, 14 February 2011, Item 5E (Budget, Council Tax and Medium Term Financial Strategy 2011/12 – 2013/14)
- 2.6 Council, 1 March 2011, Decision 8 (Report of Cabinet 14 February 2011, Budget, Council Tax and Medium Term Financial Strategy 2011/12 – 2013/14)
- 2.7 Cabinet, 24<sup>th</sup> May 2011, Item 5 (Report of Cabinet Member for Resources and Performance - Contract Procurement Plan 2011/12)

## **3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

- 3.1 The Contract Procurement Plan will enable the Council to maintain an accurate oversight of procurement activity across the full range of its services and thereby support more commercial and efficient procurement practices. In this way, the Contract Procurement Plan drives achievement of the Council's key corporate priority 'better services with less money' (Corporate Plan 2010-2013) and supports the One Barnet priority of 'a relentless drive for efficiency'.
- 3.2 The Council is committed to the transparency agenda. To date, the planned procurement activity for each financial year has been scrutinised and approved by Cabinet Resources Committee as part of the annual Budget Report. In support of the Council's transparency agenda Officers have developed for 2012/13 a separate Contract Procurement Plan for submission to this committee as a stand alone item. This is intended to enhance its visibility and to ensure that the Council's planned procurement activity is given due consideration in the light of its importance to the successful delivery of the Council's corporate objectives and the One Barnet agenda.

- 3.3 The governance arrangements that support the procurement activity are contained within the Council's Contract Procedure Rules and supporting Code of Practice.

#### **4. RISK MANAGEMENT ISSUES**

- 4.1 If the Council does not manage the contract renewal programme effectively and efficiently it could lead to a detrimental impact on value for money and the likelihood of delivering significant procurement savings included within the 2012/13 Revenue Budget. Well planned processes will enable effective commercial negotiations to take place thereby driving lower costs from the portfolio of contracts put to market

#### **5. EQUALITIES AND DIVERSITY ISSUES**

- 5.1 From 5<sup>th</sup> 2011 the previous separate equality duties on public authorities covering race, disability and gender were replaced by a single Public Sector Equality Duty. Section 149 in Chapter 1 of Part 11 of the Equality Act 2010, is the new public sector equality duty. This Public Sector Equality Duty also extends to gender reassignment, age, sexual orientation and religion and religious belief.
- 5.2 There is a 'general duty', on public authorities to have a due regard to the need to:
- a) Eliminate unlawful discrimination, harassment, and victimisation;
  - b) Advance equality of opportunity between those covered by the Equality Act and those not covered, e.g. between disabled and non-disabled people;
  - c) Foster good relations between these groups.
- 5.3 The Act makes it clear that authorities can use procurement to drive equalities and contains a specific measure on procurement, making provision: "to enable duties to be imposed in relation to the exercise of public procurement functions".
- 5.4 The Council has a process for assessing the equalities impact of all of its activity and, in awarding any contract, Officers will ensure that the Council's approach to equalities is applied.
- 5.5 With specific regard to those contracts set out in the proposed 4 year Contract Procurement Plan, where equalities issues have a significant bearing, an equality assessment will be undertaken.
- 5.6 By section 149(2) of the Equality Act 2010, the 'general duty' also applies to 'a person, who is not a public authority but who exercises public functions and therefore must, in the exercise of those functions, have due regard to the general equality duty. This includes any organisation contracted by a local authority to provide services on its behalf. The Council will therefore take all

necessary and reasonable steps to ensure that all contractors comply with this general equality duty.

## **6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)**

- 6.1 The costs appertaining to the contracts contained within the Appendix to this report are contained within the individual service budgets of the Council.
- 6.2 A number of savings proposals within these plans relate to opportunities driven from improved commercial settlements associated with these contracts. Delivery of these procurement related savings will be monitored throughout the financial year.

## **7. LEGAL ISSUES**

- 7.1 None

## **8. CONSTITUTIONAL POWERS (Relevant section from the Constitution, Key/Non-Key Decision)**

- 8.1 The Council's Constitution (Contract Procedure Rules) sets out the authorisation process for entering contractual commitments.
- 8.2 The following is an extract from the Contract Procedure Rules contained within the Constitution as it relates to the Procurement Plan:-

**"Authorisation"** is the approval required before quotations or tenders for supplies, services or works may be sought in accordance with Section 3.2.

Section 5 outlines Authorisation and Acceptance Procedures, including:

- 5.1 The aim is to speed up the procurement process by removing unnecessary bureaucracy – in this case, a duplication of the authorisation process.
- 5.2 Any contract, including additions, extensions and variations, which have been included in a directorate or service's Budget and supporting plans and strategies or any other Committee approved plan is deemed as authorised irrespective of value.
- 5.3 Any contract which has not been authorised as set out in 5.2 must be Authorised as set out in Table 5-1". (This details Authorisation and Acceptance Thresholds for Works, Supplies and Services).

## **9. BACKGROUND INFORMATION**

- 9.1 The Constitutional requirement to obtain Cabinet Member or Cabinet Committee authorisation, for contract value above stated threshold, before any contractual exercises commence has in previous years been achieved mostly by the inclusion of an appendix within the budget report of the known procurement activity for the following financial year.

- 9.2 Over the last twelve months the visibility and understanding of the role that improved procurement could play in assisting the council deliver corporate objectives in general but “better for less” services in particular has increased significantly.
- 9.3 In addition the Council has reiterated its commitment to the transparency agenda and developing processes that support this agenda.
- 9.4 As a result, the procurement plan for the next three financial years of known contractual activity is being presented to Members as a report in its own right rather than an appendix within the overarching budget report.
- 9.5 This information will be used for planning procurement activity and will be published in other procurement vehicles in order to attract as much interest from the market as possible.
- 9.6 The data contained within the procurement plan is also used as the basis of the Councils first Corporate Contract Register.

## **10. LIST OF BACKGROUND PAPERS**

- 10.1 None.

|                                                |           |
|------------------------------------------------|-----------|
| <b>Cleared by Finance (Officer's initials)</b> | <b>MC</b> |
| <b>Cleared by Legal (Officer's initials)</b>   | <b>SS</b> |



## **Appendix 1**

### **Financial Year 2012 - 2013**

#### **Children's Service**

| <b>Description</b>                                                                                                                                             | <b>Estimated Value</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| Report writing Service                                                                                                                                         | £41,000                |
| Post adoption support service                                                                                                                                  | £34,180                |
| Expedition Places                                                                                                                                              | £60,000                |
| learning aids, training and curriculum                                                                                                                         | £30,000                |
| promoting early literacy, language and communication skills                                                                                                    | £69,000                |
| funding for hire of space in Children Centres to run Book start                                                                                                | £25,920                |
| licence for data system used for Children Centres                                                                                                              | £28,000                |
| 121 Housing, debt, welfare & immigration and financial capability in Children's centres to parents of children 0-19                                            | £52,700                |
| Support/Outreach service to young carers (5-17yrs) living with families who misuse substances                                                                  | £40,600                |
| Improving quality standards in play work settings                                                                                                              | £40,600                |
| Weekend activities for disabled children (8-11yrs). Supporting families with disabled children (5-11yrs) to access inclusive play provision                    | £37,700                |
| Training to childcare professionals to develop inclusive play. Provision of music & football sessions to help disabled children move into mainstream (0-19yrs) | £68,940                |
| Core Curriculum classes for young Africans (5-19yrs). Support for African-born parents re-education system                                                     | £37,780                |
| Parenting Programmes for Black and Minority Ethnic, Refugee (BAMER) communities                                                                                | £64,220                |
| Support for families accessing the 2 Yr. old scheme                                                                                                            | £40,000                |
| Parent craft sessions and post natal support delivered in 5 Children Centres                                                                                   | £55,000                |

| Description                                                                                                    | Estimated Value                                |
|----------------------------------------------------------------------------------------------------------------|------------------------------------------------|
| Parent craft sessions and post natal support delivered in 5 Children Centres                                   | £55,900                                        |
| Offers appropriate adults for young people in custody                                                          | £36,000                                        |
| Disabled children and young people assessor service and peer Advocacy service.                                 | £45,000                                        |
| Group based social, sport, cultural and play activities in universal and specialist settings - Daytime         | £32,800                                        |
| Enabling / Personal Assistants Services                                                                        | £50,860                                        |
| Group based social, sport, cultural and play activities in universal and specialist settings - Daytime         | £40,560                                        |
| Group based social, sport, cultural and play activities in universal and specialist settings - Daytime         | £44,270                                        |
| Personal assistance providing personal care in home                                                            | £49,320                                        |
| Schools Kosher food supplier service                                                                           | £36,000                                        |
| Supply of catering provision to schools                                                                        | £40,000                                        |
| Recruiting, training and managing the Independent Visitors Scheme (a befriending service for children in care) | £45,600                                        |
| Special Educational Needs Applied Behaviour Analysis (ABA) therapy service.                                    | 2 contracts ranging in value from £34k to £37k |
| Special Educational Needs Transport service                                                                    | £50,440                                        |
| Social Care Children Looked After Adoption Service                                                             | £33,500                                        |
| Safeguarding Conference Service                                                                                | £70,280                                        |
| Schools Meat Catering Services                                                                                 | £30,000                                        |
| Kedassia Supervision - licence                                                                                 | £29,710                                        |
| Special Educational Needs Advocacy Service                                                                     | £25,000                                        |
| electronic Common Assessment Framework (CAF) system                                                            | £88,000                                        |
| Assessments service for families affected by Domestic Violence                                                 | £140,000                                       |



| Description                                                                                                                                                                   | Estimated Value |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Social Care financial element                                                                                                                                                 | £95,000         |
| Young people's learning disability assessment service                                                                                                                         | £155,630        |
| Identifying young carers (5-17yrs) through schools, counselling support, young carers club and outdoor activities                                                             | £151,100        |
| Advice, information and support to parents of disabled children                                                                                                               | £75,500         |
| Open access outdoor play provision for 6yrs-19yrs. Developing play clubs on estates in the community                                                                          | £136,940        |
| Identifying early signs of speech and language delay through sessions at Children's Centres and working together with parents & children (0-5) to improve speech and language | £131,750        |
| Emotional and practical support to families with at least one child 0-5 to improve confidence and to engage with the community                                                | £149,540        |
| Fitness, sport & art activities for 9-25yrs. Debates/workshops on youth-related issues                                                                                        | £75,500         |
| Holiday activities, volunteer programme, targeted work and advice and information for disabled young people 11-25yrs                                                          | £80,270         |
| Outreach service for families of children with developmental delays, + Helpline + Family Support for children with Special Educational Needs & social/domestic problems       | £87,830         |
| After School activities for children and young people with Special Educational Needs delivered in special schools setting                                                     | £140,000        |
| After School activities for children and young people with Special Educational Needs delivered in special schools setting After School activities in special schools          | £140,000        |
| After School activities for children and young people with Special Educational Needs delivered in special schools setting After School activities in special schools          | £140,000        |
| Group based social, sport, cultural and play activities in universal and specialist settings - Daytime/enabling services                                                      | £145,310        |
| Individual support for families within and outside their homes                                                                                                                | £81,600         |
| Open Door - drop in for under 5s at Children's centres.                                                                                                                       | £103,280        |

| Description                                                                                                                                                                      | Estimated Value                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| Reach out - outreach to families through use of volunteers.                                                                                                                      | £80,000                                           |
| Day and Residential service for disabled children                                                                                                                                | £159,330                                          |
| After-school provision for disabled children                                                                                                                                     | £130,700                                          |
| Halal Foods for Catering Services                                                                                                                                                | £80,000                                           |
| Jewish Kosher Butchers                                                                                                                                                           | £120,000                                          |
| Advocacy for looked after children                                                                                                                                               | £156,000                                          |
| Special Educational Needs therapy service.                                                                                                                                       | 5 Contracts range from £25k to £125k              |
| After school provision                                                                                                                                                           | £130,700                                          |
| Speech and Language Services                                                                                                                                                     | £86,500                                           |
| Information Technology Management information System for Schools                                                                                                                 | £134,970                                          |
| Health and Safety training                                                                                                                                                       | £82,400                                           |
| Special Educational Needs Provision.                                                                                                                                             | 8 Contracts ranging in value from £500k to £3.25m |
| Children's Centres providing universal and targeted early intervention and prevention services for children under five and their families.                                       | 4 contracts range from £209k to £395k             |
| Support Private, Voluntary and Independent early years childcare settings. Improve. Support community groups and parent & toddler groups to deliver quality childcare provision. | £182,390                                          |
| Engage the voluntary & Community sector to contribute to the Barnet Children's Service's Children and young people                                                               | £252,000                                          |
| Universal and targeted early intervention and prevention services for children under five and their families in Children's Centres.                                              | 9 contracts ranging in value from £200k to £397k  |
| Short Breaks capital                                                                                                                                                             | £230,540                                          |
| Group based social, sport, cultural and play activities in universal and specialist settings - Daytime/ Overnight short break/enabling services                                  | £396,790                                          |
| Speech and Language Therapy                                                                                                                                                      | £480,000                                          |
| Health Care for Children looked after                                                                                                                                            | £360,000                                          |

| Description                                                                                                                                                              | Estimated Value                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| External provider framework for independent foster carer agencies                                                                                                        | £6,000,000                                      |
| Learning and Development initiatives                                                                                                                                     | £2,400,000                                      |
| Provision of drug and alcohol service for young people                                                                                                                   | £957,000                                        |
| Alternative travel arrangements                                                                                                                                          | £500,000                                        |
| Fruit and Vegetables for Catering Services                                                                                                                               | £900,000                                        |
| A combination of Special Educational Needs residential Schools; independent foster carers; semi-independent accommodation; family assessments and residential placements | £6,000,000                                      |
| Special Educational Needs Statement Support service                                                                                                                      | 7 Contracts ranging from £500k to £1.9m         |
| Social Care Children Looked after Children's Homes                                                                                                                       | 9 contracts ranging in value from £50k to £600k |
| Social Care Residential Family Assessment Centre                                                                                                                         | £150,000                                        |
| Social Care Residential Family Assessment Centre                                                                                                                         | £100,000                                        |
| Secure Unit Provision                                                                                                                                                    | £50,000                                         |
| Catering Supplies                                                                                                                                                        | £240,000                                        |
| Special Educational Needs Placement                                                                                                                                      | £350,000                                        |

## Adults Social Services

| Description                                                                      | Estimated Value |
|----------------------------------------------------------------------------------|-----------------|
| Funeral Services                                                                 | £60,000         |
| Retail web based care and support purchase system                                | £50,000         |
| Residential/Nursing                                                              | £120,000,000    |
| Supported Living Services                                                        | £34,000,000     |
| Electronic Data Capture                                                          | £500,000        |
| Community Equipment                                                              | £2,000,000      |
| Voluntary Sector Infrastructure support                                          | £2,500,000      |
| Housing Related Support                                                          | £3,500,000      |
| Residential/Nursing Care                                                         | £9,000,000      |
| Refreshing adult social care database & procuring personalisation hub functions. | £1,478,350      |

## Chief Executives Office

| Description                                                                           | Estimated Value |
|---------------------------------------------------------------------------------------|-----------------|
| Community language supply                                                             | £26,000         |
| Audio books                                                                           | £69,000         |
| Library records                                                                       | £29,000         |
| Smart Library Stock management tool                                                   | £41,700         |
| Audio books                                                                           | £29,300         |
| online library resources                                                              | £56,800         |
| Large Print books                                                                     | £33,600         |
| e-books and e-audio                                                                   | £63,000         |
| periodicals subscription                                                              | £45,000         |
| specialist library furniture                                                          | £31,000         |
| Marketing of roundabout and boundary sign sponsorship around the borough              | £45,000         |
| Extension of Wi-Fi to non-Wi-Fi library sites and associated cabling/power/data works | £25,000         |
| Provision of self-service library terminals                                           | £175,000        |
| Host services for Barnet LINK                                                         | £237,000        |
| Media resources supply                                                                | £1,185,000      |

## Commercial Services

| Description                                                                                                        | Estimated Value |
|--------------------------------------------------------------------------------------------------------------------|-----------------|
| Finance Cash receipting system                                                                                     | £55,500         |
| security monitoring and system logs to ensure compliance with central Government legislation around data security  | £32,000         |
| Family Information system                                                                                          | £60,000         |
| Electronic Record Management System                                                                                | £42,000         |
| Case Management System                                                                                             | £30,000         |
| Government Connect                                                                                                 | £40,500         |
| Structured Cabling for Buildings                                                                                   | £50,000         |
| Encryption Software                                                                                                | £35,000         |
| Electronic case management software for Social Care                                                                | £75,000         |
| Toolset for Remote Desktop assistance, Network Management, software deployment, Patch management.                  | £96,000         |
| Performance Management system for Adults and Children's Directorate                                                | £164,000        |
| Internet Support                                                                                                   | £120,000        |
| Repair works to address priority condition items at Hendon Cem & Crem                                              | £145,000        |
| Cash receipting system                                                                                             | £300,000        |
| Libraries system and maintenance                                                                                   | £180,000        |
| A hosted service that scans and verifies all incoming and outgoing e-mail communication + secure Email (500 users) | £330,000        |
| Case management system                                                                                             | £252,000        |
| Data and Voice over Internet Protocol channel                                                                      | £704,000        |

| Description                                                      | Estimated Value |
|------------------------------------------------------------------|-----------------|
| Replacement of existing infrastructure                           | £850,000        |
| Replacement of existing desktops                                 | £800,000        |
| Replacement cremators and mercury abatement at Hendon Cem & Crem | £1,100,000      |
| Development and expansion of outpost depots                      | £2,000,000      |

### Deputy Chief Executive

| Description                                                               | Estimated Value                                      |
|---------------------------------------------------------------------------|------------------------------------------------------|
| Provision of confidential face-to-face counselling service                | £70,500                                              |
| Provision of Pension Administration System                                | £52,000                                              |
| Provision of Occupation Health services to the Council                    | £350,000                                             |
| Provision of recruitment advertising                                      | £250,000                                             |
| Provision of temporary agency staff                                       | £10,000,000                                          |
| Actuarial service                                                         | Contract value will vary according to requested work |
| Pension Fund advisors                                                     | Contract value will vary according to requested work |
| Banking Services                                                          | £414,400                                             |
| Chip 'n' Pin Machines - supply of machines and processing of transactions | £50,000                                              |

## Environment Planning and Regeneration

| Description                                                                | Estimated Value |
|----------------------------------------------------------------------------|-----------------|
| Planned and responsive locksmiths in the EPR directorate                   | £51,000         |
| Provision of banking services to parking service                           | £51,000         |
| Planned and responsive electrical works                                    | £51,000         |
| Supply of Borough trees                                                    | £51,000         |
| Gardening and shrub maintenance                                            | £70,000         |
| Stray dog collection and kenneling                                         | £52,000         |
| stroke equipment replacement and maintenance                               | £51,000         |
| Clear Vegetation on a reactive basis                                       | £62,480         |
| Supply and Delivery of Green Recycling Sacks                               | £59,340         |
| Provision of bedding plants for the borough                                | £51,000         |
| Highways Asset Management consultants and surveys                          | £50,000         |
| Waste & recycling consultant                                               | £50,000         |
| Provision of signage materials for the DLO                                 | £66,000         |
| Provision of consumables for Highways service including resins and mortars | £50,000         |
| Responsive maintenance paving slabs                                        | £37,000         |



| Description                                                                              | Estimated Value |
|------------------------------------------------------------------------------------------|-----------------|
| Provision of the transport IT management system                                          | £51,000         |
| 2012 Olympic decorations for the borough                                                 | £50,000         |
| To provide Statutory Air quality monitoring data                                         | £53,000         |
| Legal Advice for Planning -                                                              | £50,000         |
| Legal Advice                                                                             | £50,000         |
| Legal Advice                                                                             | £50,000         |
| Affordable Housing Viability Advice                                                      | £50,000         |
| Retail Planning Advice                                                                   | £50,000         |
| Support to vacant sites as part of the Outer London Fund Round 2                         | £35,000         |
| Hanging Baskets and Basket arms for Town Centre as part of the Outer London Fund Round 2 | £26,000         |
| Improvements in Town Centre as part of the Outer London Fund Round 2                     | £58,500         |
| Events and exhibitions in Town Centre as part of the Outer London Fund Round 2           | £40,000         |
| Improvements in Town Centre as part of the Outer London Fund Round 2                     | £30,000         |
| Improvements in Town Centre as part of the Outer London Fund Round 2                     | £25,000         |
| Improvements as part of the Outer London Fund Round 2                                    | £40,000         |
| Improvements as part of the Outer London Fund Round 2                                    | £28,000         |
| Improvements as part of the Outer London Fund Round 2                                    | £30,000         |

| Description                                                                                                                                  | Estimated Value |
|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Reactive maintenance                                                                                                                         | £80,000         |
| Tennis court and park resurfacing                                                                                                            | £150,000        |
| Supply of Personal Protective Equipment across the directorate                                                                               | £75,000         |
| Provide wetland services                                                                                                                     | £88,070         |
| Provision of trade waste containers                                                                                                          | £100,000        |
| Training for all operational staff including manual handling, HGV etc.                                                                       | £120,000        |
| Maintain LBB weather stations, data collection and Bureau service                                                                            | £75,000         |
| Provision of reflective material, brackets and pole for Highways service                                                                     | £100,000        |
| Provision of Tarmac                                                                                                                          | £140,000        |
| Provision of signage materials                                                                                                               | £100,000        |
| Highways Asset Management consultants and asset condition surveys                                                                            | £140,000        |
| Provision of independent advice to residents on the Council's development plans                                                              | £80,000         |
| Independent monitoring of Estate scheme cost plan                                                                                            | £100,000        |
| Provision of legal advice & negotiations for regeneration scheme                                                                             | £150,000        |
| Improvements to the street lighting in Town Centre as part of the Outer London Fund Round 2                                                  | £132,000        |
| Improvements in North Finchley as part of the Outer London Fund Round 2                                                                      | £94,000         |
| Youth Festival, Children's Festival and Olympic and Paralympic Games Celebrations in North Finchley as part of the Outer London Fund Round 2 | £140,000        |
| Provision and servicing of textile bring banks in Barnet                                                                                     | £120,000        |

| Description                                                                                                  | Estimated Value |
|--------------------------------------------------------------------------------------------------------------|-----------------|
| Reactive maintenance and fabrication of metal works                                                          | £300,000        |
| Specialist horticultural works and meadow management                                                         | £200,000        |
| Supply of rock salt for winter gritting                                                                      | £240,000        |
| Provide circuits to operate CCTV                                                                             | £200,000        |
| Maintain the boroughs CCTV camera network                                                                    | £200,000        |
| Project Consultancy costs                                                                                    | £250,000        |
| Project Consultancy costs                                                                                    | £250,000        |
| Project Consultancy costs                                                                                    | £200,000        |
| Provision of independent advice to residents on the Council's development plans                              | £180,000        |
| Provision of independent advice to residents on the Council's development plans                              | £300,000        |
| Town Centre improvements as part of the Outer London Fund Round 2                                            | £300,000        |
| Re-imbursement of costs for the moving of plant to utility companies as a result of Borough planned works    | £3,000,000      |
| Provision of Asset Management IT system/database                                                             | £685,000        |
| Provision of fuel for council fleet                                                                          | £2,600,000      |
| Provision of Transport Services across the Borough                                                           | £1,228,570      |
| kerbside dry recycling service to residents and schools, and operation of Civic Amenity and Recycling Centre | £20,000,000     |

## **Appendix 2**

### **Financial Year 2013 - 2014**

#### **Chief Executives Office**

| <b>Description</b>                                              | <b>Estimated Value</b> |
|-----------------------------------------------------------------|------------------------|
| Community involvement and advocacy for health and care services | £750,000               |

#### **Children's Service**

| <b>Description</b>                                                                           | <b>Estimated Value</b>                           |
|----------------------------------------------------------------------------------------------|--------------------------------------------------|
| Recycled food Service Packaging                                                              | £30,000                                          |
| Cleaning Materials and Light Equipment for Catering Services                                 | £45,000                                          |
| Monitor the local authority's performance of their functions in relation to the child's case | £35,440                                          |
| Special Educational Needs Provision                                                          | 63 contracts ranging in value from £26k to £1.9m |
| Special Educational Needs outreach to mainstream schools                                     | £30,000                                          |
| Special Educational Needs outreach to mainstream schools                                     | £30,000                                          |
| Special Educational Needs outreach to mainstream schools                                     | £30,000                                          |
| Special Educational Needs outreach to mainstream schools                                     | £30,000                                          |
| Kedassia Supervision - licence                                                               | £29,710                                          |
| Placement of Children in care.                                                               | 83 contracts ranging in value from £27k to £6m   |

| Description                                                | Estimated Value |
|------------------------------------------------------------|-----------------|
| Specialist frozen Supplies for Catering Services           | £120,000        |
| Visually Impaired Service                                  | £97,000         |
| Out of hours duty service                                  | £150,000        |
| Special Educational Needs Provision preschool provision    | £169,070        |
| Social Work Service                                        | £120,000        |
| Provision of Semi-independent accommodation                | £120,000        |
| Hearing Impairment Additionally Resourced Provision        | £100,000        |
| Autism Additionally Resourced Provision                    | £100,000        |
| Autism Additionally Resourced Provision                    | £100,000        |
| Autism Additionally Resourced Provision                    | £100,000        |
| Speech and language Additionally Resourced Provision       | £100,000        |
| Speech and language Additionally Resourced Provision       | £100,000        |
| Speech and language Additionally Resourced Provision       | £100,000        |
| Physical disability                                        | £100,000        |
| After School club for young people with disabilities       | £200,000        |
| Special Educational Needs Provision                        | £315,340        |
| Special Educational Needs Provision                        | £386,340        |
| perpetrator programme and partner support                  | £228,000        |
| Provision of specialist chairers for safeguarding meetings | £360,000        |
| Framework for Special Educational Needs Schools            | £6,000,000      |

| Description                                              | Estimated Value |
|----------------------------------------------------------|-----------------|
| Framework for social care family assessments             | £6,000,000      |
| Framework for social care semi-independent accommodation | £6,000,000      |
| Framework for social care residential placements         | £6,000,000      |
| Floating IDVA support                                    | £540,000        |
| Provision of an 18-bed refuge service in Barnet          | £600,000        |
| Groceries for Catering Services                          | £2,340,000      |
| Frozen Foods for Catering Services                       | £2,100,000      |

### Commercial Services

| Description                              | Estimated Value |
|------------------------------------------|-----------------|
| Encryption Software                      | £35,000         |
| SAP managed service                      | £962,000        |
| Managed legacy apps                      | £42,300         |
| LBB network Management                   | £500,000        |
| LBB Desktop and server break fix         | £82,500         |
| Microsoft software Enterprise agreements | £1,020,000      |

## Corporate Governance

| Description                                                                        | Estimated Value |
|------------------------------------------------------------------------------------|-----------------|
| Property (incl Leasehold Property Household Buildings) and Miscellaneous Insurance | £6,415,000      |
| Combined Liability and Motor Insurance                                             | £1,161,000      |

## Deputy Chief Executive

| Description                                    | Estimated Value |
|------------------------------------------------|-----------------|
| Treasury advisory service                      | £120,000        |
| To provide an external debt collection service | £50,000         |

## Environment Planning and Regeneration

| Description                                                                                                | Estimated Value |
|------------------------------------------------------------------------------------------------------------|-----------------|
| Provision of outdoor activities for residents                                                              | £30,000         |
| Highway maintenance and road resurfacing. Infrastructure improvements                                      | £30,000,000     |
| Highway maintenance and road resurfacing. Infrastructure improvements                                      | £8,750,000      |
| Supply and delivery of wheeled plastic bins & Green                                                        | £149,170        |
| Provision of Depot Photocopiers                                                                            | £81,000         |
| Hendon & Edgware Tree Management                                                                           | £1,750,000      |
| Finchley and Golders Green Tree Management                                                                 | £1,750,000      |
| Chipping Barnet Tree Management                                                                            | £1,750,000      |
| Collection & Disposal of Hazardous Waste                                                                   | £116,170        |
| Supply and delivery of wheeled bins and other containers for collection of dry recycling and kitchen waste | £3,000,000      |